**个人简历模板**

求职岗位： 姓名：

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| **个人基本信息** | | | | | | | | | | | | |
| 英文名 | |  | | | 性别 | |  | | 出生年月 | |  | |
| 籍贯 | |  | | | 婚否 | |  | | 专业 | |  | |
| 学历 | |  | | | 英语等级 | |  | | 联系电话 | |  | |
| E-mail | | | |  | | | 本市住址 | | |  | | |
| 紧急联系人及联系电话 | | | |  | | | 身份证号 | | |  | | |
| 最快到岗时间 | | | |  | | | 期望薪资 | | |  | | |
| 在本公司是否有认识的人 | | | | □有 □无 | | 姓 名 | |  | | 与本人关系 | |  |
| **教育经历** | | | | | | | | | | | | |
| 起止时间 | | | 学校名称 | | | | 主修专业 | | | 学位/证书 | | |
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| **工作经历** | | | | | | | | | | | | |
| 起止时间 | 公司名称 | | | | 担任职务 | | 证明人及联系方式 | | | 离职原因 | | |
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| **家庭成员** | | | | | | | | | | | | |
| 姓名 | 工作单位 | | | | 与本人关系 | | 职务 | | | 联系方式 | | |
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| 自我评价 |  | | | | | | | | | | | |